



DocuSign, Inc.
221 Main Street, Suite 1000
San Francisco, CA 94105

Offer Valid Through: Jun 30, 2023

Prepared By: Christy Wang
Quote Number: Q-01182782

ORDER FORM

Address Information

Bill To:

City of Manitowoc
900 Quay St,
Manitowoc, WI, 54220
United States

Ship To:

City of Manitowoc
900 Quay St,
Manitowoc, WI, 54220
United States

Billing Contact Name:

Mackenzie Reed
Billing Email Address:
mreed@manitowoc.org
Billing Phone:
920-686-6951

Shipping Contact Name:

Mackenzie Reed
Shipping Email Address:
mreed@manitowoc.org
Shipping Phone:
920-686-6951

In Progress

Order Details

Order Start Date: Jul 1, 2023
Order End Date: Jun 30, 2024
Billing Frequency: Annual

Payment Method: Check
Payment Terms: Net 30
Currency: USD

Products

Product Name	Subscription No.	Start Date	End Date	Quantity	Net Price
eSignature Business Pro Edition - Envelope Subs.	SUB-1667379-1	Jul 1, 2023	Jun 30, 2024	500	\$2,280.00
Premier Support - eSign	SUB-1667379-1	Jul 1, 2023	Jun 30, 2024	1	\$342.00

Grand Total: \$2,622.00

Product Details

eSignature Envelope Allowance: 500

Overage/Usage Fees

eSignature Business Pro Edition - Envelope Subs. (Per Transaction): \$5.80

Order Special Terms

Terms & Conditions

This Order Form is governed by the terms Master Services Agreement available online at: <https://www.docusign.com/company/terms-and-conditions/msa> and the applicable Service Schedule(s) and Attachments for the DocuSign Services described herein available online at <https://www.docusign.com/legal/terms-and-conditions/msa-service-schedules>.

In Process

Billing Information

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice.

Is the contracting entity exempt from sales tax?

Please select Yes or No:

If yes, please send the required tax exemption documents immediately to taxexempt@docusign.com.

Invoices for this order will be emailed automatically from invoicing@erp.docusign.com. Please make sure this email is on an approved setting or safe senders list so notifications do not go to a junk folder or caught in a spam filter.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?

Please select Yes or No:

If yes, please complete the following:

PO Number:

PO Amount: \$

By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

Customer

Signature:

Name: Mackenzie Reed

Job Title:

Date:

**DocuSign,
Inc.**

Signature:

Name: AOA

Job Title:

Date:

In Process

Certificate Of Completion

Envelope Id: ABAF5105B8034FF885C1592FAD84F520	Status: Sent
Subject: [DocuSign] Request for eSignatures: City of Manitowoc - Renewal	
fcorgid: 00D300000000bS4EAI	
Source Envelope:	
Document Pages: 3	Signatures: 0
Certificate Pages: 5	Initials: 0
AutoNav: Disabled	Envelope Originator:
Envelopeld Stamping: Enabled	Christy Wang
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	221 Main Street
	Suite 1000
	San Francisco, 94105
	Christy.Wang@docusign.com
	IP Address: 13.110.78.8

Record Tracking

Status: Original	Holder: Christy Wang	Location: DocuSign
5/30/2023 12:22:26 PM	Christy.Wang@docusign.com	

Signer Events

Signature	Timestamp
Mackenzie Reed	Sent: 5/30/2023 12:22:45 PM
mreed@manitowoc.org	Resent: 6/5/2023 9:55:37 AM
Security Level: Email, Account Authentication (None)	Resent: 6/12/2023 12:05:34 PM
	Viewed: 6/12/2023 1:11:14 PM

Electronic Record and Signature Disclosure:
 Accepted: 6/12/2023 1:11:14 PM
 ID: 2cb77e49-f28c-4995-872b-0892c6cb2a2d

AOR

Signing Group: AOR
 Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

AOA

Signing Group: AOA
 Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/30/2023 12:22:45 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

In Process

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)

PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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Process

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