



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, November 17, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alders Present: 8 - Chad Beeman, William DeBaets, Brian Anderson, Bill Schlei, Eric Sitkiewitz, Brett Norell, Todd Reckelberg and Jodi Brey

Alders Absent: 2 - Andrew Dunbar and Michael Cummings

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

E. PUBLIC HEARINGS

[25-0811](#)

Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed change in zone from R-2 Single Family Residential to B-1 Office - Residential for property located at 1005 Memorial Drive (Parcel# 520-010-010)

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on November 3, 2025 and November 10, 2025. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

F. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[25-0812](#)

Mayor appoints Alexander Hunt to the Transit Commission for a term expiring

6/1/2027

**Moved by DeBaets, seconded by Sitkiewitz, that this Appointment be approved.
The motion carried by the following vote:**

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

H. CONSENT AGENDA

1. Removal of Consent Agenda Items

None

Approval of the Consent Agenda

Moved by Schlei, seconded by Sitkiewitz, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

2. Miscellaneous

[25-0813](#) Minutes of the October 20, 2025 Common Council meeting; recommending approval and place on file

[25-0814](#) Minutes of the November 4, 2025 Special Common Council meeting; recommending approval and place on file

[25-0815](#) Correspondence from MIRA regarding the 2026 Budget; recommending to place on file

3. Committee of the Whole (Consent)

[25-0835](#) Report of Special Events Committee relative to the approval of the following events: Magical Trolley to the North Pole on 12/13/2025; Coldest Night of the Year on 2/28/2026; Shelltrack on 12/7/2025; recommending acceptance of report and place on file

4. Finance Committee (Consent)

[25-0783](#) 3rd Qtr. 2025 Claims Report from City Attorney's Office; recommending to place on file

[25-0784](#) Tax Levy Certification from Lakeshore Technical College (LTC) for Fiscal Year 2025-2026; recommending to place on file

[25-0786](#) Request to Rescind Partial 2023 Tax Bill for Parcel 813-202-222 Due To Palpable Error; recommending to refund as presented

[25-0788](#) Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$25,000, for purchase of equipment for Downtown snow removal; recommending to approve

- [25-0790](#) Two Year Operators License (#250289) for M. Richter; recommending denial of the license pursuant to Wisconsin State Statute 111.335
- [25-0791](#) Two Year Operators License (#250292) for M. Reyes; recommending denial of the license pursuant to Wisconsin State Statute 111.335
- [25-0792](#) Two Year Operators License (#250293) for J. Kralovetz; recommending approval of the license pursuant to Wisconsin State Statute 111.335
- [25-0816](#) General City Claims in the amount of \$3,464,402.52 enumerated on list thereof, recommending that the claims be ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order
- [25-0838](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval
- [25-0842](#) Tax Levy Certification from Manitowoc Public School District (MPSD) for Fiscal Year 2025-2026; recommending to place on file
- [25-0843](#) Tax Levy Certification from Manitowoc County for Fiscal Year 2026; recommending to place on file

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

- [25-0794](#) Florence Drive - Request for Temporary Access Easement Agreement over Unimproved Street, recommending placing on file
- [25-0795](#) New Subdivisions - Request to Pave Streets with Asphalt Pavement; recommending to request that DPI and City Attorney draft amendment
- [25-0796](#) Transit Mobility Manager Agreement; recommending approval
- [25-0822](#) Report of Board of Public Works of 10/22/2025 for 10th and final payment of \$77,334.11 to Vinton Construction for Bayshore Trail Project, WS-24-18; recommending payment
- [25-0823](#) Report of Board of Public Works of 10/22/2025 for 6th and final payment of \$5,573.59 to Seiler Bros Construction, Inc for 2025 Remove & Replace Sidewalks, WS-25-3; recommending payment
- [25-0844](#) Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[25-0836](#) Settlement of 2023 Newton Gravel Pit Remediation Costs with Newell Operating Company

Moved by Schlei, seconded by Sitkiewitz, granting approval of the Settlement Agreement, directing Mayor and staff to execute all documents necessary to complete the settlement for 2023 costs. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0837](#) Agreement with Trimper Gallery and Insurance Gap

Moved by Schlei, seconded by Sitkiewitz, that this Agreement be approved as presented. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

2. Finance Committee

[25-0785](#) Ordinance to amend Section 11.220 of the Manitowoc Municipal Code Regulating Animal Licenses

Moved by Sitkiewitz, seconded by Reckelberg, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0787](#) Initial Resolution Regarding Revenue Bond Financing for Immanuel Evangelical Lutheran Church, Inc. Project. Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution

Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0793](#) Scope of Engagement re: Not to Exceed \$4,000,000 City of Manitowoc Revenue Bonds, Series 2025 (Immanuel Evangelical Lutheran Church, Inc. Project) (the "Bonds")

Moved by Sitkiewitz, seconded by Reckelberg, to enter into the Scope of Engagement. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0832](#) Amendment 2 to HAP Grant Agreement No. 0495-23-02 Between City of Manitowoc and the Wisconsin Department of Transportation

Moved by Sitkiewitz, seconded by Reckelberg, that this Agreement be entered into. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0840](#)

Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

Moved by Sitkiewitz, seconded by Reckelberg, to direct staff to proceed with the termination of the Development Agreement with River Landing Developers LLC and repurchase the property per the terms of the agreement. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0841](#)

Report of IDC of a Request from Webster Family Holdings, LLC d.b.a. Redline Plastics (Redline) to Purchase Lot 1 of a Certified Survey Recorded in Volume 35, Page 103 (Parcel# 449-006-030)

Moved by Sitkiewitz, seconded by Reckelberg, to approve the sale of Lot 1 to Webster Family Holdings LLC/d.b.a. Redline Plastics per Land Sale Policy and the I-43 Industrial Park Covenants instructing City Staff to complete all items related to the sale of the property. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

3. Personnel Committee

4. Public Infrastructure Committee

[25-0799](#)

Request for Handicap Ramp at South 17th and Philippen Street

Moved by Schlei, seconded by DeBaets, that this Request for matching ramps be approved. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

5. Public Safety Committee

[25-0804](#)

Ordinance to amend 10.830 of the MMC Regulating Bicycles and E-bikes or Electric Bicycles

Moved by Beeman, seconded by Reckelberg, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

[25-0834](#)

Ordinance to amend section 10.390 of the Manitowoc Municipal Code regulating parking on S 8th Street near Lincoln High School

Moved by Beeman, seconded by Reckelberg, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

6. Plan Commission

[25-0833](#)

Ordinance amending the amended zone map of the City of Manitowoc entitled: "Zoning Ordinance of the Municipal Code of the City of Manitowoc" regarding a rezone of property located at 1005 Memorial Drive

Moved by Schlei, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

J. OTHER BUSINESS

K. ADJOURN

A motion was made by Schlei, seconded by DeBaets, that this meeting be adjourned at 6:45 p.m. The motion carried by the following vote:

Aye: 8 - Beeman, DeBaets, Anderson, Schlei, Sitkiewitz, Norell, Reckelberg and Brey

**Mackenzie Reed
City Clerk**