

**RESOLUTION**  
**SEASONAL EMPLOYMENT POLICY 2025**

**WHEREAS**, the City of Manitowoc’s Seasonal Employment Policy provides a framework for the seasonal employment process, including recruitment, selection, training and onboarding; and

**WHEREAS**, the Human Resources Director determined that the modifications of the Seasonal Employment Policy, as reflected in the attached 2025 Seasonal Employment Policy and appendices, are appropriate and necessary to meet the City of Manitowoc’s recruiting, selection, training and onboarding goals; and

**WHEREAS**, at a meeting held on October 7<sup>th</sup>, 2024, the Personnel Committee recommended modifications be made to the Seasonal Employment Policy for 2025 for seasonal employees as reflected in the attached 2025 Seasonal Employment Policy and appendices.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Manitowoc to approve the recommended modifications to the Seasonal Employment Policy, as reflected in the attached 2025 Seasonal Employment Policy and appendices, effective January 1, 2025.

INTRODUCED \_\_\_\_\_ ADOPTED \_\_\_\_\_

\_\_\_\_\_  
Justin M. Nickels, Mayor

<b>Fiscal Impact:</b>	Anticipated expense is indeterminate at this time due to multiple factors. Approximately \$650,000 in seasonal employee wages is being proposed in the 2025 budget. Expense will vary dependent on Seasonal FTE needed for each position.
<b>Funding Source:</b>	Acct #511500 (Temporary Salaries)
<b>Finance Director Approval:</b>	/SMA
<b>Approved as to form:</b>	/EGN

This Resolution was drafted by Eric G. Nycz, City Attorney