

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 6/9/2026

EVENT NAME: Gumby's Glow Run/Walk

ORGANIZER: Candy Ruffolo

E-MAIL ADDRESS: cruffolo@att.net

EVENT DATE: 7/11/2026

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: 5k Walk/Run that benefits local families affected by cancer. Starting at Meadow Lanes North, including Lincoln Park Zoo.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Courtney Hansen Ben Kraynek / ch Craig jansen / ch Eric Nycz / ch Dan Koski / ch	

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:

Special Event Applications must be received a minimum of 60 days in advance in order to avoid a late fee.
Please pay the \$100 late application fee at the City of Manitowoc, 900 Quay St, Manitowoc, WI 54220



General Event Information

Event name Gumby's Glow Run/Walk

Location Manitowoc: beginning and ending at Meadow Lanes North

Date Saturday, July 11, 2026

Event time 8:00 PM - 10:00 PM

Setup start time Saturday, July 11, 2026 15:00

Takedown end time Saturday, July 11, 2026 22:30

Applicant Information

Name of Applicant Candy Ruffolo

Organization Name Gumby's Club for a Cure

Address 2102 Richmond Ave
Manitowoc, WI, 54220

Email cruffolo@att.net

Phone number (920) 323-7678

On-site contact & phone number 9203237678

Security name & phone number Craig Pautz 920-645-8779

Event description

5K night time walk/run that benefits local families affected by cancer. This is our 10th year with the event. We will start at Meadow Lanes North down Dash Dr. to Ash St. to Johnson Dr. We then turn right on Reed Ave. past Piggly Wiggly and turn left on N. 8th St. We will then turn left onto the Lincoln Park Zoo accessory road (just north of the tennis courts), go through the zoo and onto the new bridge. We will then turn left on Bayshore Dr and straight onto Johnson Dr. and return.

Estimated total attendance 200

Est. attendance from outside Manitowoc 50

Event Features

Select all that apply to the event Collecting monetary donations

Charging admission or registration

Accepting credit card sales/transactions

Expected revenue 4000

Revenue will be used for Donations to families dealing with cancer in our community.

Route & Road Usage

Road Closure

No closure but we do request an officer to help participants cross Reed Ave at the corner of Reed and Johnson Dr.

Road Crossing East Reed Ave.

Where are cars parking? Meadow Lanes North

Describe course markings and if this is a timed route Volunteers will be located at each change of direction along the route. We will also place cones along Daisy and Ash and near Piggly Wiggly.

Time of amplified sound 8:00 PM - 8:30 PM

Amplified sound type Speakers at Zoo

Event Structures

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

We are requesting an officer to help participants cross Reed Ave at the corner of Reed and Johnson Dr.

Equipment & Facility Requests

Park and/or Athletic Field Request Lincoln Park Zoo

Do you need power or lighting? No

Traffic control

Barricades 2'

Barricades 3'

Barricades 8'

Barricades 12' rail type

Channelizer drums 3'

Cones 18"

Cones 28" $\frac{50}{\$5.50}$

Delineators 42"

"Road Closed" signs

"Road Closed Ahead" signs

Estimated cost per day 275

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

We are also requesting "No Parking" signs; in the past, DPW provided approximately 12 metal signs and 24 that tie around trees/posts.

We also request, as for past years, the Zoo gates to be unlocked from 8:00-9:30pm.

Lastly, we request that cones and no parking signs to be delivered to the back parking lot of Meadow Lanes North.

Waiver of Fees

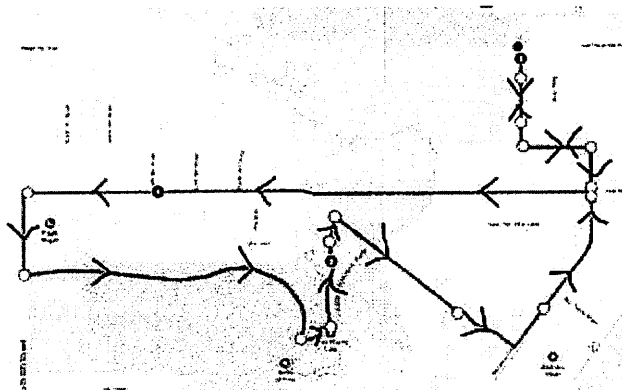
Are you requesting a Waiver of Fees? Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

All of the money for this event gets donated back to our community for families impacted by cancer.

Map

Upload map and supporting documents



Questions and comments

Please let us know if you have any questions. Thank you once again!

Legal Notice and Submission

**Would you like to meet with the
Special Event Committee to discuss
your event?**

No

Applicant date of birth

Tuesday, December 27, 1960

Sign

Candy Ruffolo

