

# SPECIAL EVENT COMMITTEE APPROVAL FORM

**MEETING DATE:** 2/28/2024

**EVENT NAME:** HFM Maritime Marathon

**ORGANIZER:** Manitowoc Area Running Society - Dave Nickels

**E-MAIL ADDRESS:** [davenickels@netscape.net](mailto:davenickels@netscape.net)

**EVENT DATE:** 6/2/2024

**NEW OR RECURRING:** recurring

**LOCATION/DESCRIPTION:** Marathon ran from UWGB-Manitowoc to Point Beach State Park using sidewalks and the Mariners Trail. Traffic cones needed.

**COMMITTEE CONCERNS:**

**WAIVER OF FEES:** Granted

**COMMITTEE DECISION:**

APPROVE	DENY
Shawn Alfred /ec Courtney Hansen /ec Todd Blaser /ec Jason Freiboth /ec	

**COUNCIL ACTION REQUIRED:**

Road closure of Viebahn St east of S 10th to UWGB entrance 6 am-7:30 am on 6/2/24

**ITEMS TO INCLUDE IN LETTER:**



Friday, February 16, 2024

## Special Event Application

### Approval Status

Not Started

### General Event Information

Event name	HFM/Froedert Maritime Marathon
Location	UW-Green Bay/Manitowoc campus
Date	Sunday, June 2, 2024
Event time	6:00 AM - 1:00 PM
Setup date & time	Sunday, June 2, 2024 05:00
Takedown date & time	Sunday, June 2, 2024 14:00

### Applicant Information

Name of Applicant	Dave Nickels
Organization name	Manitowoc Area Running Society
Address	604 Pine St Manitowoc, WI, 54220
Email	davenickels@netscape.net
Phone number	(920) 242-0899
On-site contact name & phone number	Peter Dollhopf 920-374-1489
Security name & phone number	Peter Dollhopf 920-374-1489

### Event Details

If any questions are not applicable, you can leave them blank.

#### Event description

Half Marathon and Full Marathon running event.

Estimated total attendance 600

**Estimated total attendance from outside Manitowoc** 400

**Event website** <https://runsignup.com/Race/WI/Manitowoc/MaritimeMarathon>

## Vendors & Money Exchange

Events serving alcohol on City of Manitowoc property must apply for Extension of Premise/Temporary Class "B" License, and provide Liquor Liability to the Clerk's Office.

**Select all that apply to the event** Charging admission or registration

**Expected revenue** 40000

**Revenue will be used for** expenses and donations

## Route & Road Usage

Leave any of these blank if not applicable. Attach map at the end of application.

### Road Closure

Viebahn Street east of South 10th to UW-Green Bay/Manitowoc campus entrance.  
6:00am to 7:30am Sunday, June 2, 2024

**Where are cars parking?** UW Green Bay/Manitowoc campus

**Describe course markings and if this is a timed route** traffic cones and signs

## Event Structures

### Safety & Security

Depending on the size and nature of the event, the City may require medical and security services. Organizers should have a first aid kit at the minimum. Events that serve alcohol must ensure patrons are 21 years or older and at least one licensed bartender is on site.

**Describe any assistance the event needs from the Police Dept. and/or Fire Dept.**

Emergency assistance if needed on Sunday, June 2, 2024

## Equipment & Facility Requests

Traffic control

Barricades 2'

Barricades 3'  $\frac{2}{\$7}$

Barricades 8'

Barricades 12' rail type

Channelizer drums 3'

\$5.50

Cones 28"

Delineators 42"  
Est. equipment cost per day 1114

"Road Closed" signs

### Waiver of Fees

Road Closed Ahead Signs

Waiver of Fees for park and streets rental items may only be requested by a nonprofit organization. Consideration for granted waivers include nonprofit status, tourism impact, cost of fees, and overall positive impact to the community. Waiver of Fees are at the sole discretion of the City and are not guaranteed. This waiver does not waive late application, late application, and cancellation fees. Parties that receive waivers shall list the City of Manitowoc and Visit Manitowoc as sponsors of the event.

Are you requesting a Waiver of Fees? No

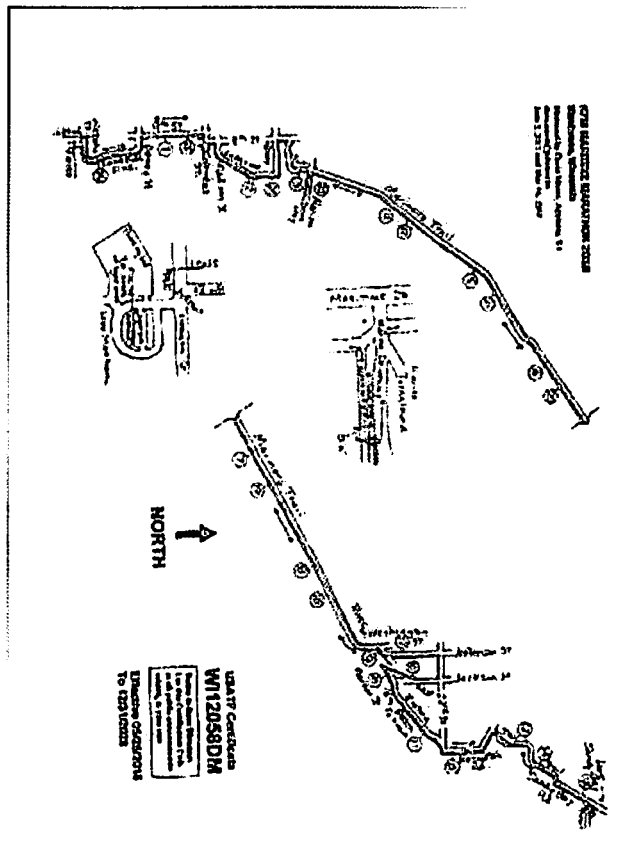
## Map

All Special Events must have a map. Clearly mark event elements including applicable street closures, park rental items, and routes.

## Upload map and supporting documents

### MFN Maritime Marathon COURSE DESCRIPTION

- Depart Webster Street near intersection with 6th Street.
- Turn left on Lakeside (designated to Dewey Street).
- Left on Dewey Street to South 9<sup>th</sup> Street (on the return leg, an additional aid station is on 9<sup>th</sup> Street at Aycox Drive).
- Turn right onto South 9<sup>th</sup> Street to Columbus Street (pass Lincoln High School).
- Right on Columbus Street to South 8<sup>th</sup> Street.
- Left on South 8<sup>th</sup> Street to Madison Street.
- Right on Madison Street to Lakeview Drive, angling left onto Lakeview Drive, passing 2<sup>nd</sup> aid station and the Lake Michigan Car Ferry terminal.
- Angle left onto Casey Street, past Manitowoc Public Library to South 7<sup>th</sup> Street.
- Right on South 7<sup>th</sup> Street, on bridge over Manitowoc River to Mariner's Trail.
- Right on Mariner's Trail going past submarine, behind Best Western Hotel and YMCA, to North Park.
- Turn right at Blue railing.
- Make a turn at course marshal on to service driveway.
- Turn right on to Mariner's Trail, staying on Mariner's Trail toward Tract Club (1<sup>st</sup> aid station).
- Staying on Mariner's Trail to Wayside across from Woodland Clinic (1<sup>st</sup> aid station).
- First AID STATION is past the Big Hole on Mariner's Trail entering the City of Two Rivers.
- Staying on Mariner's Trail to Wayside across from the Money Pit (1<sup>st</sup> aid station).
- Staying on Mariner's Trail, angling left over bridge (past McDonald's), once over the bridge, angling right on 21<sup>st</sup> Street to Jefferson Street.
- Left on Jefferson Street past Fisher Hamilton offices (1<sup>st</sup> aid station) to 22<sup>nd</sup> Street.
- Right on 22<sup>nd</sup> Street over bridge to Jackson Street.
- Right on Jackson Street.
- Angle right off Jackson Street on East Street to Harbor Street.
- Turn left on Harbor Street.
- On Harbor Street angle right to 1<sup>st</sup> Street to the end.
- Turn left onto Beach Drive entering Rockaway Beach (1<sup>st</sup> aid station).
- Right onto trail.
- Angle right on new beachfront walkway and stay on it until it ends where ...
- The beachfront walkway makes a left turn for a short distance and turns right on 22<sup>nd</sup> Street.
- After a few steps, 22<sup>nd</sup> Street ends and we turn left on Rockaway Road.
- Stay on Rockaway Road through the sand to the left to Sandy Bay Road.
- Cross Sandy Bay Road onto Rowley Point Trail turning right over bridge on Rowley Point Trail (1<sup>st</sup> aid station).
- Stay on Rowley Point Trail until trail again intersects with Sandy Bay Road.
- Turn left onto Sandy Bay Road.
- Stay on Sandy Bay Road turning right onto the trail into Point Beach State Park just south of parking lot of Port Sandy Bay.
- Stay on trail until first left.
- Turn left on trail and head back to parking lot to the 1.1 mile-way mark and the AIDLEY pharmacy and the 2<sup>nd</sup> aid station.
- Returning to start, runners will turn down Sandy Bay Road following the same route back to the start at the intersection of Webster and Chicago (the start) and turn left on the gravel trail heading behind the UW Manitowoc.



## Legal Notice and Submission

I understand the filing of this application does not ensure approval of a Special Event. I also understand that all Special Event organizers and participants must comply with all applicable City Ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities, temporary beer/wine licenses, stake and fireworks permits, and other necessary licenses and permits are in addition to the fees submitted for the Special Events Application. I further understand that an incomplete application may be cause for the denial of the event. The undersigned agrees to indemnify and hold the City of Manitowoc harmless for any and all damage claims or personal injury claims occurring during this event. It is further agreed that all personal property of any kind brought on the premises shall be at the sole risk of the undersigned, and that the City of Manitowoc shall not be liable for any injury, loss or damage to said property or injury to any persons on the premises. The undersigned agrees to be responsible for any damage caused to said facility or equipment by mischief or negligence. By signing, I acknowledge that I have authority to bind the sponsoring organization and acknowledge that I have received, read and understand the Special Events Guidelines and Policy and agree to be bound by all requirements as stated in the Special Events Policy and it is hereby incorporated by reference into this signed agreement.

**Applicant date of birth**

Thursday, May 13, 1954

**Sign**

Dave Nickels

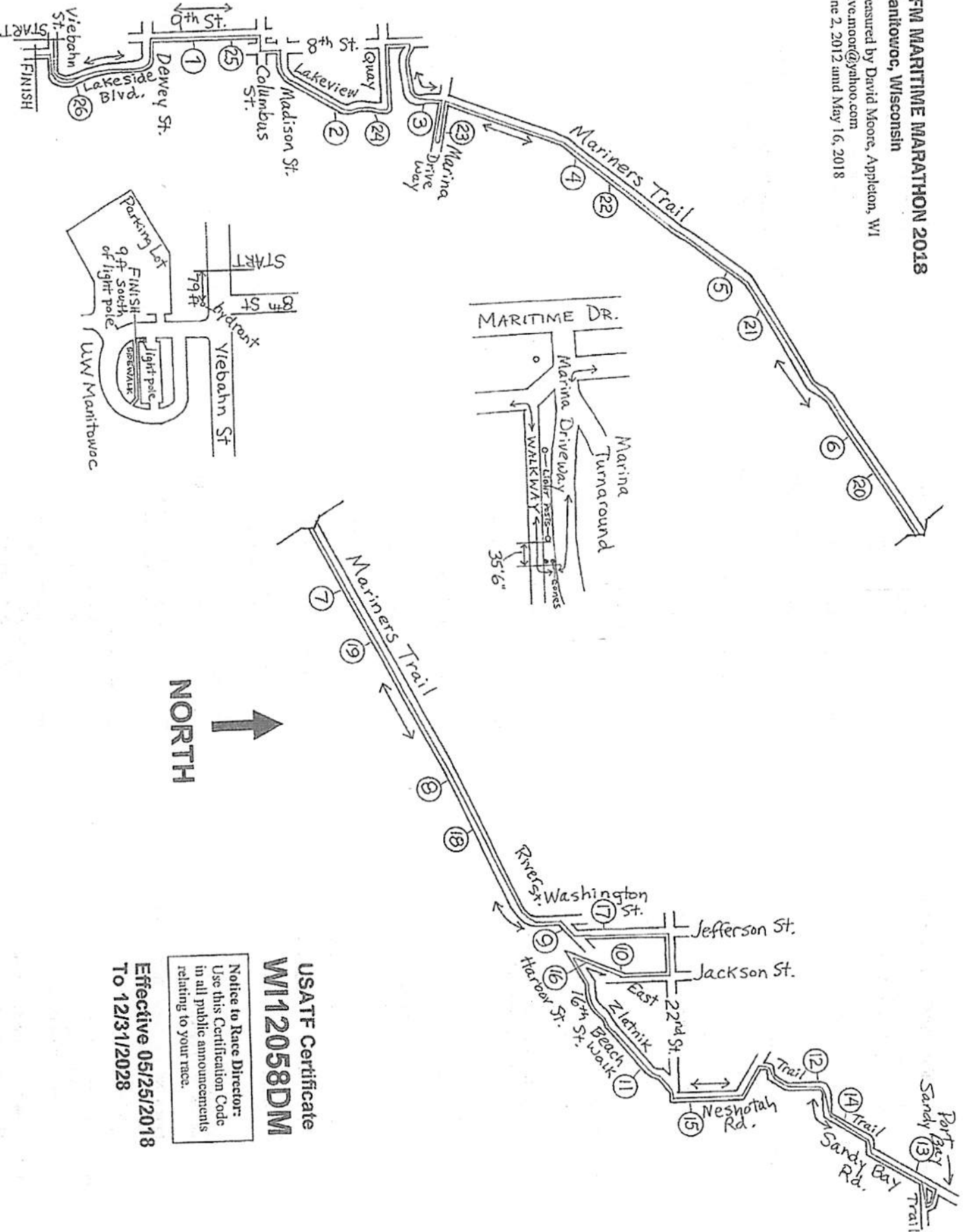
# ***HFM Maritime Marathon***

## **COURSE DESCRIPTION**

- Depart Viebahn Street near intersection with 8th Street.
- Turn left on Lakeside Boulevard to Dewey Street.
- Left on Dewey Street to South 9<sup>th</sup> Street (on the return leg, an added aid station is on 9th Street at Jaycee Drive).
- Turn right onto South 9<sup>th</sup> Street to Columbus Street (past Lincoln High School).
- Right on Columbus Street to South 8<sup>th</sup> Street.
- Left on South 8<sup>th</sup> Street to Madison Street.
- Right on Madison Street to Lakeview Drive, angling left onto Lakeview Drive, passing **1<sup>st</sup> aid station** and the Lake Michigan Car Ferry terminal.
- Angle left onto Quay Street, past Manitowoc Public Library to South 8<sup>th</sup> Street.
- Right on South 8<sup>th</sup> Street, on bridge over Manitowoc River to Mariner's Trail.
- Right on Mariner's Trail going past submarine, behind Best Western Hotel and YMCA, to North Pier.
- Turn right at Blue railing.
- Make u-turn at course marshal on to service driveway.
- Turn right on to Mariner's Trail, staying on Mariner's Trail toward Yacht Club (**2<sup>nd</sup> aid station**).
- Staying on Mariner's Trail to Wayside across from Woodland Clinic (**3<sup>rd</sup> aid station**).
- First **RELAY EXCHANGE** is past the flag pole on Mariner's Trail entering the City of Two Rivers.
- Staying on Mariner's Trail to Wayside across from the Honey Pot (**4<sup>th</sup> aid station**).
- Staying on Mariner's Trail, angling left over bridge (past McDonald's), once over the bridge, angling right on River Street to Jefferson Street.
- Left on Jefferson Street past Fisher Hamilton offices (**5<sup>th</sup> aid station**) to 22nd Street.
- Right on 22<sup>nd</sup> Street over bridge to Jackson Street.
- Right on Jackson Street.
- Angle right off Jackson Street on East Street to Harbor Street.
- Turn left on Harbor Street
- On Harbor Street angle right to 16<sup>th</sup> Street to the end.
- Turn left onto Zlatnik Drive entering Neshotah Beach (**6<sup>th</sup> aid station**).
- Right onto trail.
- Angle right on new beachfront walkway and stay on it until it ends where ...
- The beachfront walkway makes a left turn for a short distance and turns right on 22<sup>nd</sup> Street.
- After a few steps, 22<sup>nd</sup> Street ends and we turn left on Neshotah Road.
- Stay on Neshotah Road through the bend to the left to Sandy Bay Road.
- Cross Sandy Bay Road onto Rawley Point Trail turning right over bridge on Rawley Point Trail (**7<sup>th</sup> aid station**).
- Stay on Rawley Point Trail until trail again intersects with Sandy Bay Road.
- Turn left onto Sandy Bay Road.
- Stay on Sandy Bay Road turning right onto the trail into Point Beach State Park just south of parking lot of Port Sandy Bay.
- Stay on trail until first left.
- Turn left on trail and head back to parking lot to the 13.1 half-way mark and the **RELAY EXCHANGE** and the **8<sup>th</sup> aid station**.
- Returning to start, runners will turn down Sandy Bay Road following the same route back to the start at the intersection of Viebahn and College (the start) and turn left on the gravel trail finishing behind the UW-Manitowoc.

**HFM MARITIME MARATHON 2018**  
**Manitowoc, Wisconsin**

Measured by David Moore, Appleton, WI  
 dave.moore@yahoo.com  
 June 2, 2012 and May 16, 2018



**NORTH** →

**USATF Certificate**  
**W112058DM**

Notice to Race Director:  
 Use this Certification Code  
 in all public announcements  
 relating to your race.

**Effective 05/25/2018**  
**To 12/31/2028**