



Memorandum

To: Manitowoc Library Board of Trustees
 From: Karin Adams, Executive Director
 Re: 2026 Manitowoc Public Library Foundation Allocation
 Date: February 23, 2026

The following is the proposed allocation of this year’s Foundation Endowment Distribution; the total amount available is \$116,000.00.

2026 Foundation Allocation	Project
\$8,200	Staff Development (American Library Association Annual Conference in Chicago) & 2nd Floor Bathroom Renovations
\$5,000	Great Decisions Lecture Series
\$17,000	Electronic Resources
\$800	Star Readers Bussing
\$5,000	One-to-One Literacy Materials & Supplies
\$80,000	Balkansky Community Room Technology Updates
\$116,000	

The updates to the technology in the Blakansky Community Room are desperately needed in order to properly meet the presentation and program needs of staff and patrons.

Upgrades include:

- New projectors and permanently mounted screens, with touch screen room controls
- New sound system and media player equipment
- Installation and equipment tech room replacements