

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 5/14/2025

EVENT NAME: Wisconsin Sand Sculpting Festival

ORGANIZER: Manitowoc Sunrise Rotary - Paul Roekle

E-MAIL ADDRESS: proekle@comcast.net

EVENT DATE: 7/19-20/2025

NEW OR RECURRING: Recurring

LOCATION/DESCRIPTION: Large sand sculpting competition using Red Arrow park and beach. There will also be food trucks and entertainment. This year there is no admission but donations are encouraged.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Todd Blaser /ec Jason Freiboth /ec Dan Koski /ec Eric Nycz /ec	

COUNCIL ACTION REQUIRED:

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ITEMS TO INCLUDE IN LETTER:

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Special Event Application

Thursday, May 1, 2025

General Event Information

Event name	WISCONSIN SAND SCULPTING FESTIVAL
Location	RED ARROW PARK & BEACH
Date	Saturday, July 19, 2025
End date if multiple day event and additional dates if applicable.	07/20/2025
Event time	10:00 AM - 6:00 PM
Setup start time	Thursday, July 17, 2025 12:00
Takedown end time	Monday, July 21, 2025 12:00

Applicant Information

Name of Applicant	PAUL ROEKLE
Organization Name	MANITOWOC SUNRISE ROTARY FOUNDATION
Address	2325 VICTORIA DRIVE MANITOWOC, WI, 54220-9326
Email	proekle@comcast.net
Phone number	(920) 323-9811
On-site contact & phone number	(920) 323-9811
Security name & phone number	MIKE WOZNICK (920)645-5495

Event description

A UNIQUE EVENT HELD AT RED ARROW PARK AND BEACH.IT BRINGS COMPETITIVE PROFESSIONAL SAND SCULPTORS FROM ACROSS THE COUNTRY TO THE LAKESHORE, TO CONSTRUCT MASSIVE WORKS OF ART ON THE BEACH THAT WILL INTRIGUE THE ENTIRE FAMILY. ATTENDEES CAN WATCH AND CHAT WITH SCULPTORS IN ACTION, PARTICIPATE IN HANDS ON LESSONS AND THE AMATEUR COMPETITION, WATCH SPEED SCULPTING SHOWS AND ENJOY FOOD TRUCKS, BURGERS, BRATS, COLD DRINKS AND ENTERTAINMENT.

Estimated total attendance	6000
Est. attendance from outside Manitowoc	3000

Event Features

Select all that apply to the event

Alcohol sales

Food or drink sales

Vendor(s)

Food Trucks

Collecting monetary donations

Expected revenue

5000

Revenue will be used for

Funds raised through voluntary contributions will be used to support Manitowoc Sunrise Rotary's projects. Manitowoc Sunrise rotary Club focuses on supporting youth events and activities in the local area.

Route & Road Usage

Road Closure

NONE

Road Crossing

N/A

Where are cars parking?

Lincoln High School Parking Lot & Streets

Describe course markings and if this is a timed route

N/A

Time of amplified sound

10:00 AM - 6:00 PM

Amplified sound type

Announcements

Event Structures

Select all that apply

Portable restrooms

Tent(s)

Waste removal service

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

None

Equipment & Facility Requests

Facility Request

Red Arrow Park Concession Stand (\$74)

Park and/or Athletic Field Request

Red Arrow Park

Park or facility request not listed above:

N/A

Do you need power or lighting?

1 - 150' Extension Cord for Power Pedestal

Tables & seating

Banquet tables 8'x40' 10
\$7 max 22

Benches 4' 16
\$6 max 40

Metal folding chairs 50
\$2 max 200

Picnic tables 6' 30
\$6 max 20

Parks items

Post pounder 2
\$10 max. 3

Power pedestal 2
\$50 max. 3

Safety vests

Security stanchions 6
\$7 max. 18

Wooded snow fence 50' roll

Plastic snow fence 50' roll 8
\$7 max. 17

Snow fence posts 50
\$2.50 max. 100

Tent 10'x20'

Ticket booth

Trash barrels

Traffic control

Barricades 2'

Barricades 3'

Barricades 8'

Barricades 12' rail type 12
\$6

Channelizer drums 3'

Cones 18"

Cones 28"

Delineators 42"

"Road Closed" signs $\frac{2}{\$6}$

"Road Closed Ahead" signs

Estimated cost per day 947

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Prefer snow fence drop off on Thursday at 2:00PM.

All other DPI equipment to be dropped off Friday after 8:00AM.

Streets can drop off equipment on Thursday after 12:00PM

1 - 150' extension cord for power pedestal

5 - Picnic tables, form allows 30, need 35 total

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

MANITOWOC SUNRISE ROTARY IS A 501(C)(3) ORGANIZATION RAISING FUNDS TO SUPPORT YOUTH ACTIVITIES IN THE AREA. THE EVENT DRAWS PEOPLE FROM MANITOWOC, THE STATE OF WISCONSIN AND FROM SURROUNDING STATES, SHOWCASING LAKESHORE HOSPITALITY, AREA AMENITIES AND BUSINESSES THAT BENEFIT FROM THE EVENT.

Map

Upload map and supporting documents



Legal Notice and Submission

**Would you like to meet with the
Special Event Committee to discuss
your event?**

Yes

Applicant date of birth

Thursday, July 20, 1944

Sign

Paul Roekle

S. 9TH ST.

S. 9TH ST.

JAYC

GREEN ST.

Wisconsin Sand Sculpting Festival
July 19-20, 2025
Vinton coming Thursday 12pm
⚡ Power pedestal

event sign

event sign

guest parking

guest parking

handicap parking 5 on each side

road closed signs (2)

2 event signs

event sign 2

staff parking

vendor area

picnic tables (15)

entertainment tent 30x60

10x30
K O C
ATM

folding chairs (50)
and tables (10)
drop off

food trucks

picnic tables (5)

food trucks

Stanchions (6)

Rotary 10x30

benches (6)

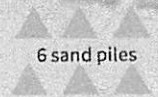
amateurs
3 rows
5 columns

group build

6 sand piles

snow fence

snow fence



Sand Harvest Plan – Wisconsin Sand Sculpting Festival, 2025.

NOTE: This is on a beach and the timelines are not flexible.

Thursday July 17th - Scrape and move sand into piles.

Monday July 21nd - Return beach to natural state.

Equipment Recommendation:

Tracked Skid Steer

2.5 Yard loader (would speed process)

Harvest time – Estimate 5 hours.

Restoration time – Estimate 4 hours.

Harvest Details:

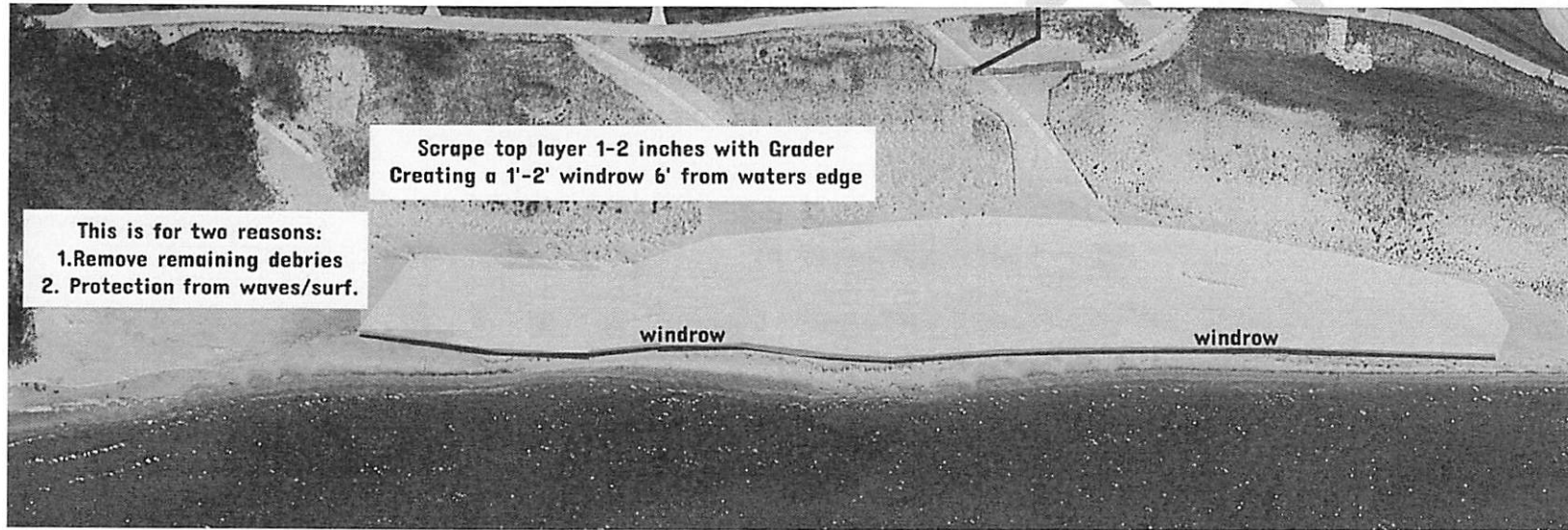
Our goal is to not create holes or large trenches on the beach and allow for easy replacement of sand to put the beach back the way we found it.

We will need to harvest approximately 300 tons of sand from the beach and put it into piles. Specific location and amount of sand will be determined and directed by The Sand Lovers.

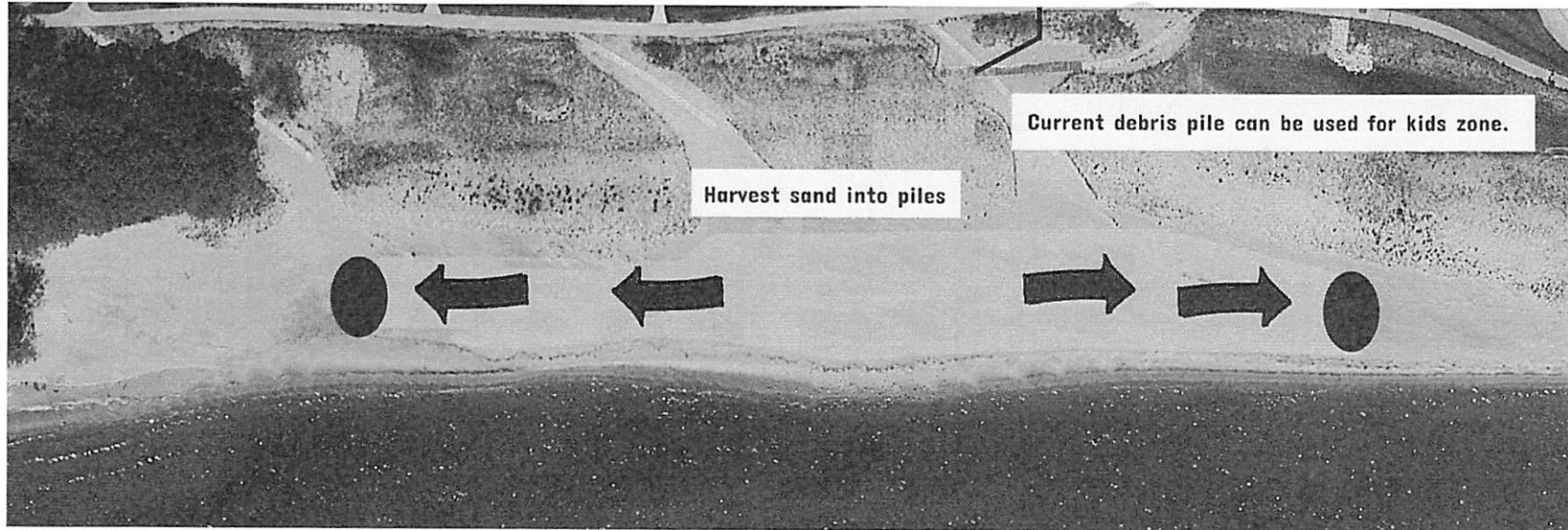
It is very important the sand is as debris free as possible and competition piles have even amounts of sand. Except for the Kids Zone area, this can be created using the existing debris pile.

Step one: Sift the entire beach with the beach sifter. (performed by Manitowoc City Staff)

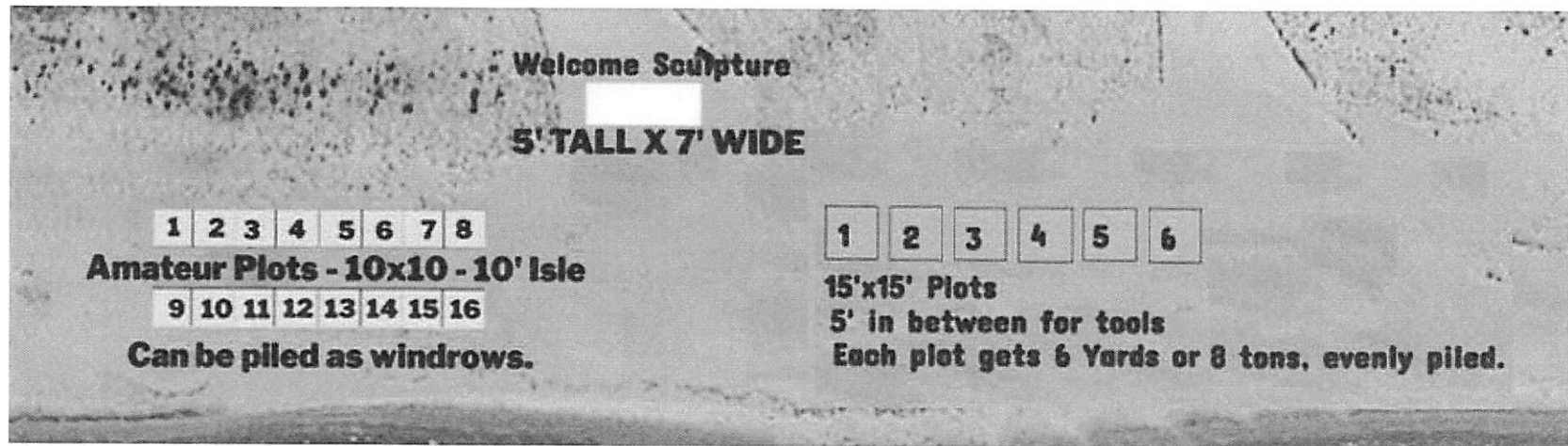
Step Two: Grade/Scrape the beach, clear top layer, and create a wind row. This will not only clean the beach but help protect it from waves/surf.



Step Three: Using a loader, harvest the sand into two (marked piles). We will need to go down 3 to 4 inches and is extremely important to keep the beach level with the natural grade.



Step Four: Sand Lovers will mark each area the sand needs to be distributed and work with the operator to help direct them, track amount of sand.



Welcome Sculpture – 5 feet tall by 7 feet
Amateur Plots – (yellow) (16) – 2 tons each in windrows.
Solo Plots 1-6 (orange)– 8 Tons each.