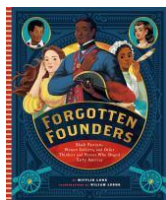


Manager Highlights June 2026

FACILITIES DEPARTMENT

STACEY BIALEK

MISSION MOMENT



"A handful of people did not accomplish the founding of America; it required the heart, soul, and grit of an entire nation. This inspiring book of stories about the heroic women, African Americans, Native Americans, immigrants, and others who played pivotal roles in America's birth."

Check out

Forgotten founders : Black patriots, women soldiers, and other thinkers and heroes who shaped early America. Lower, Mifflin. 973.03092, Mifflin. YOUTH NONFICTION.

PERSONNEL



Staff met together in two meetings with management to discuss the future of the library and changes that will help the library and its services remain fresh and efficient.

STAFF DEVELOPMENT



The FISH Committee (Fellowship Inspiring Social Harmony) sponsored a 250th Anniversary party for the USA in the staff breakroom. Thanks to everyone who enjoyed the festive cupcakes, cookies, and ice cream. And a special congratulations to all of those who participated in the "Guess the Candy" contest and the US History themed Trivia Contest.

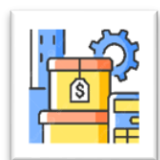
OUTREACH



Thanks to all library staff who helped in planning, setting up, or dismantling the very cool WOMT 100th Celebration of Radio. Many hands make light work!

Maintenance staff will be prepping all the exterior windows for the upcoming "Paint the Library" Youth program.

ASSET MANAGEMENT



We are currently training on the HVAC controls with Energy Controls & Design.

We have received positive feedback on the plans acquired for the renovations of our new Family Restrooms on the 2nd floor along the veranda. As days advance, we will keep you informed about the progress towards making this project come to fruition.

Thanks to our Maintenance Specialist, Sam, who just so happens to have a degree in Botany, for setting up the flower beds along the library sign on 8th & Quay Streets. Also, we installed the hanging baskets along the rotunda as well. If you look closely, you can see that the brackets spell "Manitowoc Public Library". Lastly, we will be installing pedestal planters on the sides of both automatic doors that enclose the portico.

Bids for the Southside Renovation Project have opened. We look forward to enthusiastic interest in this significant project.

We will also be posting the 2nd-floor Family Restroom renovation project for bidding in the next few weeks.

CUSTODIAL MANAGEMENT



We are currently going throughout the library and replacing some of super-soiled and worn out carpet squares.

EMERGENCY PREPAREDNESS/FIRE SAFETY



Once again, public-side access doors to staff-only areas have had their codes updated to reflect changes in building interiors, personnel, or safety.

REPAIR/MAINTENANCE MANAGEMENT



We are in the process of repairing some of the older actuator motors that control the exchange of fresh air throughout the 24-hour cycle. With the new HVAC controls updated, these older components are being pushed to their capacity.

More ceiling fixtures upgraded to LED in Non-Fiction, Fiction, and History areas

IN THE FUTURE



Outdoor Beautification Planting

Parking Lot lights and Clean up

More LED upgrade4s

The Existential Funny Bone:

- **When you clean a vacuum cleaner, do YOU become a “vacuum cleaner?”**
- The first time I used an elevator, it was an uplifting experience. The second time it let me down.
- **You Matter. If you multiply yourself by the speed of light squared. You Energy.**
- What rhymes with “orange”? No, it doesn’t.

Materials Department

Meredith Gadzinski

MISSION MOMENT:

- The ILL Department received an email from the Osseo Public Library, thanking us for “(y)our kindness in sharing. You always seem to come through for us! You are the best!” We lend book discussion kits to libraries throughout the state and our willingness to lend the kits seems to be very much appreciated.

PERSONNEL:

- Nothing to Report

STAFF DEVELOPMENT:

- Ann R. provided Rory with refresher training on creating labels so they could begin updating catalog records and relabeling the downstairs manga collection.

OUTREACH ACTIVITIES:

- Laura met with other members of the Programming Committee to discuss future library activities.

OPERATIONAL ACTIVITIES:

- Laura met with an account executive about the lease on the postage meter.
- Interlibrary loan provided 216 items to book groups, in response to requests from 23 groups.
- Judy trained the youth summer intern, Nhi on Workflows, the staff side of the catalog.
- 1180 physical items were ordered for the library’s collections.
- 3,019 items were pulled from library shelves to fulfill patrons' hold requests.
- 944 new items were processed this month. Processing is a series of behind-the-scenes tasks that prepare newly acquired library materials to be organized, accessible, and searchable within the collection. This work includes cataloging, labeling, and adding protective coverings so materials are ready for use by the community.
- 26,398 items were checked in and sorted using the Automated Material Handler (AMH).
- 573 items were mended in June. Mending refers to the process of repairing damaged books or other library materials so they can continue to be used and preserved. A few examples of this are glueing a book spine, replacing broken cases for books on CD, music CDs, and DVDs, replacing spine labels that have faded and are hard to read.

WHAT’S COMING UP?

Laura is leading the July 16th library book discussion.

Laura will be working on the Brew ‘n Bee on July 22.

Youth Services
Sharon Verbeten

Literary Quote of the Month:

“True courage is in facing danger when you are afraid.”

The Wonderful Wizard of Oz, L. Frank Baum

Programming/Outreach/Dept. News

- Kristin recruited and trained teen volunteers for our Summer Reading Program; we had about 16 sign up for summer hours.
- Sharon met with the summer intern at Southfield Townhouses in Manitowoc and has planned two summer storytime events at the housing development for low-income families.
- Our FISH committee decorated the staff breakroom for America’s 250th birthday and provided patriotic trivia, games and treats.
- Our Youth Services Summer Reading Program kick-off at Cedar Crest drew more than 100 attendees, who signed up for the program and received a free ice cream. Cedar Crest generously donated 10% off coupons to all patrons who sign up for the program all summer as well.
- Youth Services welcomed Nhi Hoang Quach as our full-time summer intern, paid for by the Wisconsin Association of Independent Colleges and Universities (WAICU).



- One renewed collaboration brought Take Note Studios to the library to present a Kindermusik class to a large group of interested parents and toddlers.



- In June, our department welcomed more than 500 MPSD summer school students for field trips—where they took tours, selected their free Summer Reading Program prizes, listened to stories and worked on collaborative art projects that now hang in our department.



- Our Bingo Bash program brought in 170 participants over three sessions
- Kirsten ran a bubble program for babies that was so popular we decided to add more sessions.



- Our evening patriotic parade welcomed dozens of kids on bikes, scooters and wagons for a musical stroll around the library block; library board member (and good sport!) Chris Able dressed as his best Uncle Sam for the event!
- We did one Storytime on the Road in June—Lynn/Nhi went to the Rahr-West and had 45 attendees, who then were invited to a free art class at the museum. More to come throughout summer.
- Sharon and Nhi visited the Boys and Girls Club and YMCA to kick off our off-site venues for the Summer Reading Program.

- Just over 50 participants came to a Wheels on the Bus storytime, a collaboration with Maritime Metro Transit; patrons were treated to an outside storytime by Miss Lynn and a short bus tour of the city.

Staff Development

- Sharon attended the American Library Association (ALA) Conference in Chicago.

What's Next?

- A visit from about 80 students in the YMCA summer camp.
- Summer Reading Program completion Aug. 8.
- Lakeshore Balloon Glow in August; Sharon, Nhi and Jade will represent MPL in the children's area.

Public Services

Karen Hansen

MISSION MOMENTS

- Joan and Matt assisted a patron with a technology need. She was very appreciative of their help and complimented them for their excellent service.
- To celebrate America's 250th anniversary, volunteer conversation class tutors hosted a traditional American picnic for their students and families, complete with festive food, cornhole, and patriotic favors. Several families then joined the Manitowoc Yacht Club's Fourth of July parade float and enjoyed the community's lakeshore celebration and fireworks. Supporting learners as they build connections within the community is a key goal of the One-to-One program, making this a meaningful extension of the library's literacy services.

STAFF DEVELOPMENT

- Karen and Tony attended the annual Americal Library Association conference in Chicago.
- Patti attended a virtual training session on citizenship education.

OPERATION ACTIVITIES

Programming Highlights

- Cats on Mats
- ManitoWalk Historic Walking Tour
- Taste of Tae Kwon Do
- Made in America Maker Series: State Heart Keychains, Yankee Doodling with 3Doodler Pens, Rosettes on the Cricut
- Life Skills Workshop
- Drop-In Chess Club
- Idea Box Programs: Glowforge and 3D Printer Badging, State Heart Keychains, Yankee Doodling with 3Doodler Pens, and Rosettes on the Cricut

Other Operational Highlights

- **Summer Reading Program:** The Summer Reading Program kicked off on June 15. We have already registered many adults, who are enjoying their literacy incentives.
- **Marketing:** This month's marketing efforts focused on the Summer Reading Program, Paint the Library, the Brew N' Bee, and patriotic Idea Box programming. Staff continue to submit articles for Seehafer News, as well as appear on Coffee on the Coast and Be Our Guest.
- **One-to-One Literacy:** Patti reports that 13 new learners entered the program this month. She has also been gathering ideas from other literacy programs to strengthen ours.
- **Homebound Services:** Margo is working with our intern Rory to serve Homebound Services patrons. She also launched a modified Summer Reading Program for those patrons.

SIGNIFICANT STATISTICS

- Tony and Lisa D provided 32 notaries.