



# CITY OF MANITOWOC

WISCONSIN, USA

[www.manitowoc.org](http://www.manitowoc.org)

**DATE:** June 3, 2024  
**TO:** Personnel Committee  
**FROM:** Jessie Lillibridge, HR Director  
**RE:** Drug & Alcohol-Free Workplace Policy Revisions

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The City Attorney requested a revision to the Drug & Alcohol-Free Workplace Policy to mirror federal law.

Upon Common Council approval of the revised policy, Human Resources will notify all employees of the changes and require signed acknowledgment forms. Copies of the updated policy will be available on the Intranet and in the Human Resources Department upon request.

Thank you.

## HUMAN RESOURCES

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