



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

February 19, 2026

TO: Mayor and Common Council

FROM: Board of Public Works

SUBJECT: Appeal for Snow Removal Assessment for Property Located at 815 St. Clair Street

Dear Mayor and Common Council:

At the February 18, 2026 Board of Public Works meeting, the Board met to review the appeal for snow removal assessment for property located at 815 St. Clair Street.

"Moved by Nycz, seconded by Beeman, to grant the appeal given that the property owner forfeits the right to appeal any future snow removal assessments for 815 St. Clair Street. Ayes, 6. Nays, 0."

Very Truly Yours,

MACKENZIE REED
Secretary Board of Public Works

From: [monica.thein](#)
To: [Mackenzie Reed](#)
Subject: External: 12/4. Fine for not shoveling. \$300
Date: Tuesday, February 10, 2026 12:52:14 PM

Hello,

I've lived at this residence for over 7 years ? I keep my yard clean. I shovel . I work hard full time as a nurse. Some days I work 12 plus hours. I get home at 2 am. I sleep and I go back to work. If I missed shoveling one day I truly apologize. Some days life is just busy. However. I never did get a warning. I'm hoping this fine can in some way be reduced. I thank you for considering this and for your time.

Sincerely Monica.

Be Alert !

This is External or System generated Email. Please verify before opening any links or attachments.

15669

City of Manitowoc

Department of Public Infrastructure

Sidewalk snow removal violation and removal form

Location: 815 ST CLAIR ST		Complaint date: <u>2-9-26</u>	
Parcel Number: 000060030 (Lot #341)		Initial inspection date:	Inspector:
Owner Name: THEIN, MONICA (Cust #29836)		Action taken:	
Owner Address: 815 ST CLAIR ST MANITOWOC, WI 54220		Date/time issue given to contractor:	
Subsequent Complaint (highlight if applicable) If highlighted, proceed to 2 nd inspection and removal			

Compliance inspection/date shoveled	Inspector Initials	Compliance YES OR NO	Employee (use one line for each employee)	Labor Hours (per employee)	Equipment (per employee)	Equipment Hours (per employee)	DATE BILLED	MINIMUM CHARGE	ADDITIONAL CHARGES
2/9/26		NO		40 min	107 Sweeper	40 min			

TOTAL \$300.00

Before



After





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City of Manitowoc
 Department of Public Infrastructure
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TOTAL _____