



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

March 9, 2023

Manitowoc County
Jennell Shelton
4921 Expo Drive
Manitowoc, WI 54220

RE: *Waiver of Fees – Manitowoc County Fair – 8/21/23 – 8/27/23 – Use of 30 picnic tables and 4 portable stop signs*

Dear Event Organizer:

The above request was acted upon by the Special Events Committee at the meeting held on February 22, 2023, at which time the committee granted your request.

Please note that the Manitowoc County Fair is to be responsible for pickup and return of the picnic tables and portable stop signs.

When listing sponsors for your event, we ask that you consider listing the City of Manitowoc and Visit Manitowoc since some or all fees have been waived.

If you have any questions, please contact me at 920-686-6950.

Very truly yours,

Mackenzie Reed
City Clerk / Deputy Treasurer

MR

cc: Special Events Approval Group