

SPECIAL EVENT COMMITTEE APPROVAL FORM

MEETING DATE: 5/14/2025
EVENT NAME: Sockhop at the Rahr-West Art Museum
ORGANIZER: Rahr-West Art Museum
E-MAIL ADDRESS: kandrastek@manitowoc.org
EVENT DATE: 6/25/2025 NEW OR RECURRING: New

LOCATION/DESCRIPTION: A celebration of 75 years on the lawn and parking lots at the Rahr.

COMMITTEE CONCERNS:

WAIVER OF FEES: Granted

COMMITTEE DECISION:

APPROVE	DENY
Todd Blaser /ec Jason Freiboth /ec Dan Koski /ec Eric Nycz /ec	

COUNCIL ACTION REQUIRED:

ITEMS TO INCLUDE IN LETTER:



Special Event Application

Thursday, May 1, 2025

General Event Information

Event name	Sockhop at The Rahr-West Art Museum
Location	610 North 8th Street
Date	Wednesday, June 25, 2025
End date if multiple day event and additional dates if applicable.	06/25/2025
Event time	4:00 PM - 8:00 PM
Setup start time	Wednesday, June 25, 2025 14:00
Takedown end time	Wednesday, June 25, 2025 20:30

Applicant Information

Name of Applicant	Kim Andrastek
Organization Name	Rahr-West Art Museum
Address	610 N 8th Street Manitowoc, Wisconsin, 54220
Email	kandrastek@manitowoc.org
Phone number	(920) 686-3090
On-site contact & phone number	Greg Vadney 920-686-3090
Security name & phone number	Greg Vadney 920-645-7227

Event description

This event is in celebration of the 75th Anniversary of the Rahr West Art Museum. We are having a sock hop, with music by The Del Rays. A car show with the Nifty Fifty's car group. Art Projects with the RWAM Art Staff, Hula Hoop contest, and Fun Sock contest, also a food truck and beverages. This event will run from 5:00-8:00PM on our front lawn. No streets will be closed for this event.

Estimated total attendance	200
Est. attendance from outside Manitowoc	25

Event Features

Select all that apply to the event

Alcohol sales

Food or drink sales

Food Trucks

Expected revenue

1000.00

Revenue will be used for

RWAM Student Art Programing

Route & Road Usage

Road Closure

NONE

Where are cars parking?

Street parking on nearby streets, ADA parking in Museum parking lot.

Time of amplified sound

5:00 PM - 8:00 PM

Amplified sound type

50's music by a singing group.

Event Structures

Select all that apply

Waste removal service

Safety & Security

Describe any assistance needed from the Police Dept. and/or Fire Dept.

NO ASSISTANCE NEEDED

Equipment & Facility Requests

Park or facility request not listed above:

Rahr-West Art Museum

Tables & seating

Banquet tables 8'x40'

Benches 4' 15
\$6 max 40

Metal folding chairs

Picnic tables 6' 5
\$6 max 20

Parks items

Post pounder

Power pedestal

Safety vests

Security stanchions

Wooded snow fence 50' roll

Plastic snow fence 50' roll

Snow fence posts

Tent 10'x20'

Ticket booth

Trash barrels 10
\$6 max. 50

Traffic control

Barricades 2'

Barricades 3'

Barricades 8' 6
\$8

Barricades 12' rail type

Channelizer drums 3'

Cones 18" 10
\$5.50

Cones 28"

Delineators 42"

"Road Closed" signs

"Road Closed Ahead" signs

Equipment will be dropped off at the discretion of DPI. Equipment request notes:

Barricades can be dropped by the 3 driveways. Park Street, 8th street, and 9th street. Picnic tables on the North side of building on grass in-front of Masquers building (this may change) Cones by Park Street near driveway. Benches will be going on the front lawn, facing the RWAM sign, on the Grass and rubber surface. Not on the Patio.

Waiver of Fees

Are you requesting a Waiver of Fees?

Yes, we are a nonprofit 501(c)(3) or acting on behalf of one

Why should this Waiver of Fees be granted?

We are part of the City of Manitowoc.

Map

Upload map and supporting documents



space layout.pdf

Questions and comments

This event is happening on Wednesday, June 25th Set up starting at 2:00 If the tables, barricades, cones, benches and trash cans could be dropped off in the AM, of that day, that would be great. also Pick up can be on June 26th.

Questions contact Kim Andrastek kandrastek@manitowoc.org

Legal Notice and Submission

Would you like to meet with the Special Event Committee to discuss your event?

No

Applicant date of birth

Wednesday, August 14, 1963

Sign

Kim Andrastek



Indoor things
Drinks/Bar in Porte Cochere
Indoor bathrooms
Museum Open

SOCK HOP AT THE RAHR

**JUNE 25, 2025
5:00-8:00PM**

Grab all the ankle-biters, your poodle skirt, and hip threads, and get ready to boogie-woogie at our **75th Anniversary Celebration Party** at the Rahr-West!

PAINT A VINTAGE RECORD

CLASSIC CARS

ENJOY REFRESHMENTS ON THE EAST LAWN

HULA HOOP, COSTUME, AND SOCK CONTESTS

JIVE TO MUSIC OF THE 1950S AND 1960S