

ORDINANCE

An Ordinance to create Section 3.560 of the Manitowoc Municipal Code regulating Common Council, Boards and Commissions, Other Governmental Bodies and Officers.

The Mayor and Common Council of the City of Manitowoc do ordain as follows:

Section 1. Section 3.560 is created to read as follows:

“3.560 Director of Parks and Recreation.

There is hereby created the office of the Director of Parks and Recreation, who shall perform such duties as may be prescribed by the Wisconsin Statutes and the Common Council. The Director of Parks and Recreation shall be in charge of the Parks and Recreation Department and is responsible for the overall management and operation of all City Parks Divisions, including the Aquatic Center, Zoo, Senior Center, and all recreation programming. The Director of Parks and Recreation is authorized to purchase small animals for the Manitowoc Lincoln Park Zoo as the zoo budget allows.”

Section 2. This ordinance shall take effect the day after publication.

INTRODUCED _____ ADOPTED _____

APPROVED _____
Justin M. Nickels, Mayor

Fiscal Impact: Anticipate no more than \$300 in expenses to revise current Manitowoc Municipal Code (MMC) to adding Section 3.560 language and subsequent publication requirements. Expenses are appropriated in the 2026 adopted budget. No additional tax levy or 2026 budget amendments needed. Creation of Section 3.560 of MCC will have the impact of creating a new position for the City. Fiscal impact for the creation of the position will be detailed on the Resolution for hiring the Director of Parks and Recreation.
Funding Source: General Fund – Clerks – Pub of Legal Notices (1100-13100-532100)
Finance Director Approval: /SMA
Approved as to form: /EGN

This Ordinance was drafted by Eric G. Nycz, City Attorney