



CITY OF MANITOWOC

WISCONSIN, USA

www.manitowoc.org

MEMO

TO: Mayor & Common Council

FROM: Greg Minikel, PE, Engineering Division Manager

DATE: July 16, 2026

RE: 3 Party Contract Amendment No. 1 with DOT & JT Engineering for E. Albert Drive Reconstruction Design

Members of the Common Council:

The City and JT Engineering have been working with the administration at Roncalli High School for installing new concrete sidewalks across the last 600 feet or so on the east end of their property to Mirro Drive. They were fully supportive of this new additional sidewalk.

However, in order to do so, we will need to acquire an easement for the sidewalk that will end up on a small portion of their property (approx. 600 ft. on the far east end) by a couple feet. The easement is a much simpler process than working through the process of acquiring additional Right-of-Way under the Federal requirements.

As a result, there is additional Real Estate work that is required to obtain the necessary permanent easement for the new sidewalks. The contract amendment for the necessary real estate work is \$11,050.

I recommend that Council approve the Contract Amendment No. 1 for this necessary work.

Thanks.

DEPARTMENT OF PUBLIC WORKS

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