

Mission: The mission of Manitowoc Public Library is to promote a culture of reading and to provide access to information. Through services, we strive to foster an environment that meets the educational, recreational and cultural needs of the community.

August 2025

- I attended the Board of Public Works Committee Meeting on August 6 to receive the public bids for the Library's HVAC Unit and Controls Replacement project. The bid was brought to the Library Board for approval at the August Board Meeting.
- The City-wide Employee & Volunteer Appreciation Picnic was on August 7. The Library closed at 5pm on this day to give all Library employees a chance to attend this appreciation picnic at Citizen Park.
- I had a preliminary 2026 Budget meeting with Mayor Nickels and Shawn Alfred, Finance Director. I wanted to be sure the City aligned with the Library's Budget from the beginning. The Library's Finance Committee met on August 14 and approved the presented 2026 Library Budget to be recommended to the full Library Board.
- I attended the System and Resource Library Administrators Association of Wisconsin (SRLAAW) Quarter 3 meeting on August 8. Main topics of discussion were the state-wide postcard campaign supporting WI public libraries and strategies in workforce development support for staff and patrons.
- Karen Hansen and I met with the Youth Services team and presented our findings from the Data Classroom project that we did this past year; we had a lively discussion on the data and possible future enhancements to our Youth Services space.
- I joined the other City Department Heads and the Mayor for a lunch at Ann's Noodle.
- The Library hosted a CVMIC Leadership Training Day for all City Managers with topics on Recruitment, Interviewing, Hiring, and Onboarding.
- August 15 was a beautiful day for the annual Lakeshore Balloon Glow event; the Library's parking lot was used for this event and Library staff helped everything run smoothly.



Other Meetings

- One-on-Ones with Managers and Staff
- Meetings with City Department Heads and the Mayor
- Human Resources Training
- MPL Foundation Meeting

Coming Up

- City employee tours of the Library
- Performance Reviews for all employees
- Paranormal Wisconsin- Tales of Ghosts, UFOs, and Mysterious Creatures with Chad Lewis, September 18, 6pm
- City Council Budget meetings
- Trunk or Treat, October 21, 5:30pm
- Wisconsin Library Association conference Oct. 28-31