



CITY OF MANITOWOC

WISCONSIN, USA
www.manitowoc.org

April 26, 2023

TO: Mayor and Common Council
FROM: Board of Public Works
SUBJECT: Noxious Weed Assessment Appeal for Property Located at 1119 Menasha Ave.

Dear Mayor and Common Council:

At the April 19, 2023 Board of Public Works meeting, the Board met to review the appeal for noxious weed assessment for property located at 1119 Menasha Ave.

"Moved by Alderperson Reckelberg, seconded by Assistant City Attorney Nycz, to recind the assessment as they were billed in error. Ayes, 8. Nays, 0."

Very Truly Yours,

MAKENZIE REED-KADOW
Secretary Board of Public Works

From: [Billy Hutterer](#)
To: [Mackenzie Reed](#); [Sonja Birr](#); [Lynn Hoffman](#)
Subject: RE: External: Taxes Due - Grass Cutting
Date: Wednesday, April 12, 2023 12:52:42 PM

Mackenzie,

Sorry for the delay on this! This property should not have been billed for this. I did give them the extension and the property was cut when I checked it after the extension. It can be voided if able or if it has to go through committee, I can explain to them if needed.

From: Mackenzie Reed <mreed@manitowocwi.gov>
Sent: Tuesday, April 11, 2023 2:05 PM
To: Sonja Birr <sbirr@manitowoc.org>; Billy Hutterer <bhutterer@manitowoc.org>; Lynn Hoffman <lhoffman@manitowoc.org>
Subject: RE: External: Taxes Due - Grass Cutting

Any update on this? We'll have 2 other appeals at next week's BPW so I can add this if it needs to go there...

Thanks!

From: Sonja Birr <sbirr@manitowoc.org>
Sent: Wednesday, March 15, 2023 10:22 AM
To: Mackenzie Reed <mreed@manitowocwi.gov>; Billy Hutterer <bhutterer@manitowoc.org>
Subject: RE: External: Taxes Due - Grass Cutting

I'm having Lynn check into it. I can barely remember yesterday !!

From: Mackenzie Reed <mreed@manitowocwi.gov>
Sent: Tuesday, March 14, 2023 4:00 PM
To: Sonja Birr <sbirr@manitowoc.org>; Billy Hutterer <bhutterer@manitowoc.org>
Subject: FW: External: Taxes Due - Grass Cutting

Hello,

Does this from 2019 ring any bells for either of you? If not, I'm thinking we should send through BPW and let the board decide.

Thanks!

Mackenzie

From: Andrew Swetlik <arswetlik@uwalumni.com>
Sent: Monday, March 13, 2023 4:35 PM

To: Mackenzie Reed <mreed@manitowocwi.gov>

Subject: External: Taxes Due - Grass Cutting

Good day Mackenzie,

I am writing this note on behalf of my father, Richard Swetlik, who let me know this weekend while I was in Manitowoc visiting, about a letter from the Office of the County Treasurer (scanned copy attached to this email). It seems there are back taxes due that are stemming from a lawn cutting situation in 2019 (scanned attachment of property tax bill attached as well).

Per the conversation with my father, this was related to a situation when a city contractor was to cut a property my father owns at 1119 Menasha Ave. The contractor showed up to cut the lawn, but while the contractor was set to begin my father discussed that his son (my brother) was going to cut it that same day. The grass cutting contractor contacted Mr. Billy Hutterer who came to the property. There was then a verbal agreement with Mr. Hutterer, that if the grass was cut that day, he would drive back past the property and there would be no fee assessed for the lawn cutting. The grass was cut by my brother that same day, but it seems that the confirmation of completion was lost in the shuffle and the grass cutting fee/tax was assessed when it should not have been. I initially contacted Amy Kocian and she suggested I reach out to you.

What steps can we take to correct this situation?

Kind regards and thank you,

Andrew Swetlik

Be Alert !

This is External or System generated Email. Please verify before opening any links or attachments.



Office of the County Treasurer

County Courthouse 1010 South 8th Street • Manitowoc WI 54220 Fax-920.683.5180
Amy Kocian, County Treasurer 920.683.4021 amykocian@manitowocountywi.gov
Melissa McCulley, Deputy Treasurer 920.683.4020 melissamcculley@manitowocountywi.gov

NOTICE REGARDING FORECLOSURE PROCEDURE

January 17, 2023

Dear Property Owner,

Manitowoc County is beginning the process of In Rem 2023, a tax foreclosure action on parcels which have real estate taxes more than two years delinquent. The enclosed statement indicates your parcel(s) is included in this process. At this point, you have three options:

1. Pay off all delinquent taxes by February 24, 2023, OR
2. Pay off 2019 (and prior year) taxes AND sign an agreement by February 24, 2023 to make monthly payments on remaining delinquent taxes, OR
3. Do nothing at all which may result in Manitowoc County taking the foreclosed property in September or October of 2023

If no payments are made on the delinquent taxes, an In Rem foreclosure action will be filed in Manitowoc County Circuit Court sometime during May in which your unpaid parcel will be published three times in the Herald Times Reporter. Also, your parcel will be charged for the cost of a title search as well as court costs, publication charges, guardian ad litem fees and recording expenses.

Please note that once the foreclosure action is filed in Circuit Court, the only way to remove your parcel from the foreclosure action is to pay all delinquent taxes and interest from all years. If you do nothing, the County may obtain legal title to your parcel through this In Rem action.

There are a number of steps built into this process that are meant to help you from losing your property. If you have filed bankruptcy, are encountering other struggles such as health problems, divorce, or you are trying to sell your property, please contact our office as soon as possible. These are situations that we need to know about to help you avoid tax foreclosure.

Thank you,

Amy Kocian
Manitowoc County Treasurer

Enclosure

Manitowoc County Treasurer
 1010 S 8th Street, Rm 116
 Manitowoc WI 54220
 (920)683-4020
 3/1/2023

RICHARD W SWETLIK
 1118 N 12TH ST
 MANITOWOC, WI 54220

Dear Taxpayer-

The purpose of this letter is to inform you that you have delinquent property taxes. The total amount due, including any interest and penalty, is shown below.

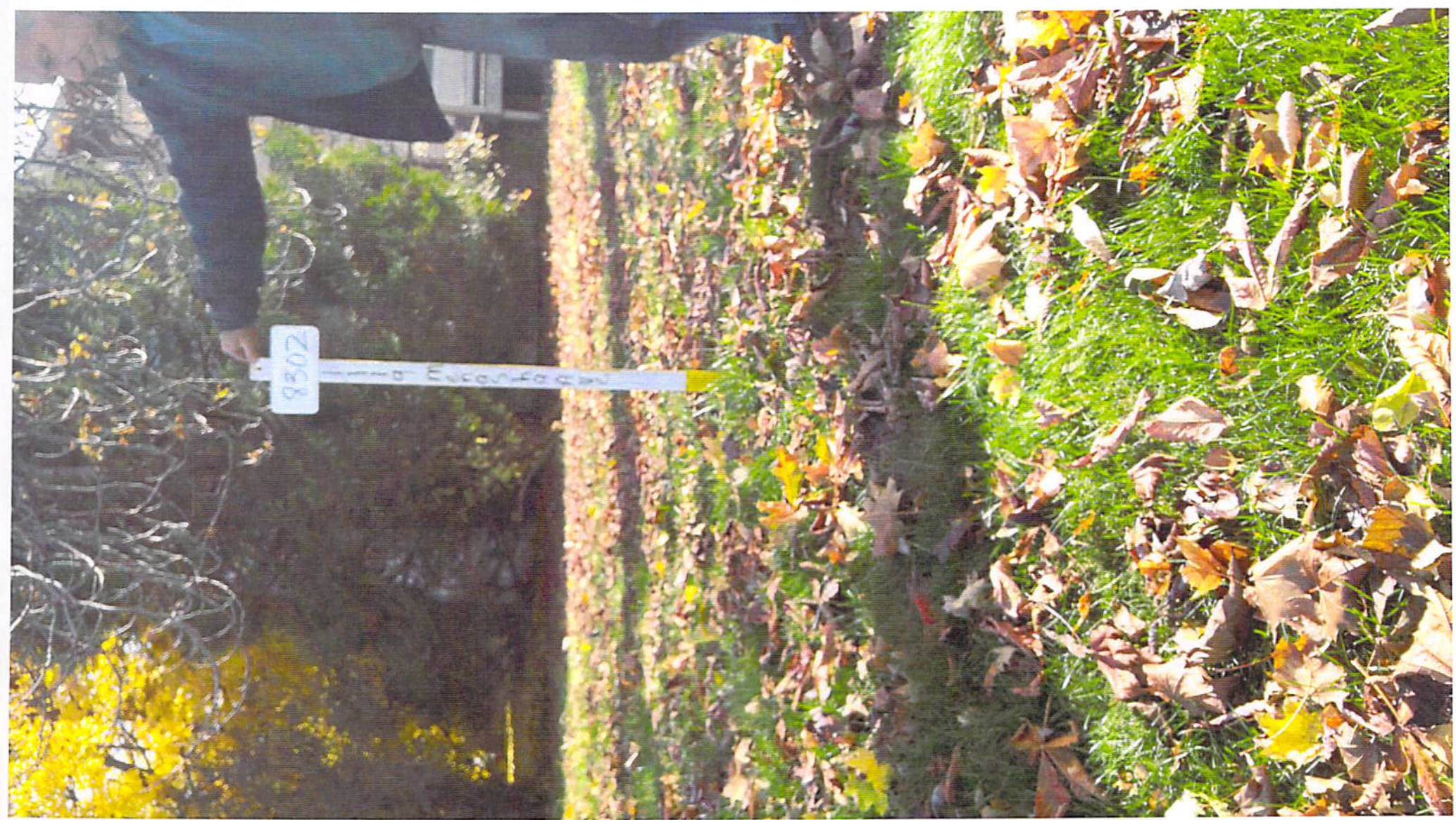
Year of Tax	Amount	Interest	Penalty	Total Due	Cert. No.
2019	\$354.81	\$134.83	\$0.00	\$489.64	372
Subtotal for 05281910113000	\$354.81	\$134.83	\$0.00	\$489.64	
TOTAL OF STATEMENT	\$354.81	\$134.83	\$0.00	\$489.64	

Interest and penalty on delinquent taxes are calculated to 3/31/2023. Please enclose this notice with your payment and make your check payable to the County Treasurer.

Amy Koecian
 Manitowoc County Treasurer









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Issue #(8302)

City of Manitowoc

CK PROPERTY DATE: 10/29/18

Department of Public Infrastructure
Noxious Weed Complaint and Cutting Form

Location: 1119 MENASHA AVE	Complaint Date: 10/26/2018 12:00:00 AM 0
Parcel Number: 819101130 (Lot #12726)	Complainant Name:
Owner Name: SWETLIK RICHARD W	Complainant Phone:
Owner Address: 1118 N 12TH ST MANITOWOC WI 54220	Subsequent Complaint (circle if applicable) If circled proceed to compliance inspection

Action taken: door hanger hung
Date door hanger hung: 10/26/18

Owner to get 48 hours from time door hanger hung to comply.

COMPLIANCE INSPECTION DATE/TIME/INITIALS: 10/29/18 11:40 BH COMPLIANCE: YES NO

COMPLIANCE YES OR NO	DATE CUT	EMPLOYEE	START TIME	END TIME	TOTAL HRS	DUMP TIME	DATE BILLED	MINIMUM CHARGE	ADDIT'L CHARGES
NO	10-31-18	LM BS	10:00am	10:15am		25		\$300	
				minimum		charge			

Issue #: <u>8302</u>
Date: <u>10-26-18</u> Time: <u>1:06</u> am/pm
Address: <u>1119 Menasha</u>
Parcel Number: <u>819101130</u>

For DPW office use only

DATE/TIME GIVEN TO ECO-TECH 1 / 1 : AM/PM

p\CM20181026053143.sbw 10/26/2018



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