

**Greg Minikel**

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**From:** Greg Minikel  
**Sent:** Thursday, April 6, 2023 8:13 AM  
**To:** Sonja Birr; Dan Koski; Chad Beeman; James Brey; Michael Cummings; Steven Czekala - D9; Tim Boldt  
**Cc:** Billy Hutterer; Scott Yindra; Mike Zimmer  
**Subject:** FW: 113 N 41st St  
**Attachments:** Information on North 41st St. - Archer St. to South.pdf

Sonja,

Based on the Public Input at last night's PI Committee Meeting, please put this item on the PI Comm. Agenda for May 3<sup>rd</sup>. Thanks.

PI Committee Members:

The e-mail below and the attached information was sent to Ald. Kaderabek and the Mayor's Office last month.

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**From:** Greg Minikel  
**Sent:** Tuesday, March 14, 2023 10:07 AM  
**To:** Billy Hutterer <bhutterer@manitowoc.org>; Haelee Bauer <HBauer@manitowoc.org>; Justin Nickels <jnickels@manitowoc.org>; Darian Kaderabek <DKaderabek@manitowoc.org>  
**Cc:** Dan Koski <dkoski@manitowoc.org>; Mike Zimmer <mzimmer@manitowoc.org>; Amy Deringer <ADeringer@manitowoc.org>; Sonja Birr <sbirr@manitowoc.org>; Scott Yindra <syindra@manitowoc.org>  
**Subject:** RE: 113 N 41st St

Haelee,

I do not remember any City Officials talking about paving this street over the past few years.

The paving issue was last discussed by the PI Committee in June 2020 and they placed it on file. I have attached some information that was discussed in 2020.

They basically told the City Staff to continue maintaining the gravel street.

If and when we pave the street, there would be special assessments levied as this would be a new street paving project and not a reconstruction or repaving of an existing paved street that is covered by the Wheel Tax.

The gravel street that is out there was installed in 2001 and they were special assessed for the project.

So, they have been dealing with this gravel street for about 22 years.

This street is not in the 2023 Budget for paving.

If the City wishes, it could be added to the list for 2024 paving. However, this project will probably not rank very high at the CAWG budget ranking meetings and will likely not make the cut, unless the elected officials simply mandate that it will be done.

Another question will be whether or not we are installing concrete pavement or asphalt pavement.

With the flooding that we periodically have out here, I wonder if concrete pavement would hold up better than an asphalt pavement??

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**From:** Billy Hutterer <[bhutterer@manitowoc.org](mailto:bhutterer@manitowoc.org)>  
**Sent:** Tuesday, March 14, 2023 8:40 AM  
**To:** Haelee Bauer <[HBauer@manitowoc.org](mailto:HBauer@manitowoc.org)>  
**Cc:** Greg Minikel <[gminikel@manitowoc.org](mailto:gminikel@manitowoc.org)>  
**Subject:** RE: 113 N 41st St

Haelee,

Greg Minikel would take care of the streets that will be paved. I do not believe this is on the list for this year but Greg will have to answer for sure. I copied Greg on this email.

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**From:** Haelee Bauer <[HBauer@manitowoc.org](mailto:HBauer@manitowoc.org)>  
**Sent:** Tuesday, March 14, 2023 8:06 AM  
**To:** Billy Hutterer <[bhutterer@manitowoc.org](mailto:bhutterer@manitowoc.org)>  
**Subject:** FW: 113 N 41st St  
**Importance:** High

Good morning Billy,

I know you had a busy couple of days, just wondering if you had anything for the Mayor on this? Thank you.

*Haelee Bauer* - Mayor's Assistant  
**City of Manitowoc**  
(920) 686-6982 | Direct Line

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**From:** Haelee Bauer  
**Sent:** Monday, March 13, 2023 9:50 AM  
**To:** Billy Hutterer <[bhutterer@manitowoc.org](mailto:bhutterer@manitowoc.org)>  
**Subject:** 113 N 41st St  
**Importance:** High

Mayor would like to know when this will be paved, the complainant states it is said every year that it will be but it has not been done. Is this something that will be done this year?

*Haelee Bauer* - Mayor's Assistant  
**City of Manitowoc**  
(920) 686-6982 | Direct Line



# 20-0565

**Standing Committee:** Public Infrastructure Committee

**Document Name:** North 41st Street (Archer Street to the South) Paving

*Place on file - Engr Dept*

**Action:**

Place on File - No Council action needed

Refer to:

Refer to Council

Consent

Non-Consent

**Committee Recommendation:**

**Attest:**

Chair – Alderperson Jeremiah Novak

Date

Vice-Chair – Alderperson Courtney Hansen

Alderperson Jim Brey

Alderperson Brett Vanderkin

Alderperson John Brunner

**Approved:**

Justin M. Nickels  
Mayor

Date



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda - Final

### Public Infrastructure Committee

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Wednesday, June 3, 2020

5:30 PM

Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted via remote conferencing software due to a state of emergency and the Wisconsin Governor's Executive Order. Members of the public may call to listen in at +1 312 626 6799 Meeting ID: 882 6432 9947

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations
5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

#### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

- [20-0570](#) Approval of the Minutes from the May 6, 2020 Public Infrastructure Committee Meeting

## 6. Discussion and Action Items

- [20-0565](#) North 41st Street (Archer Street to the South) Paving
- [20-0353](#) Request to approve Part-time Zoo job description and to conduct recruitment process to fill position
- [20-0559](#) 2020 Budget Amendment due to Transit CARES Act Funding
- [20-0566](#) Reimbursement Resolution for the Safe Drinking Water Loan Program
- [20-0573](#) Preliminary Resolution Declaring Intent to Levy Special Assessment for Roneta Lane
- [20-0567](#) Request for sidewalks on Pheasant Lane
- [20-0568](#) Potential Parks Improvements in the Silveridge Subdivision
- [20-0569](#) Railroad Crossings at Revere and South 21st Street

## 7. Previously Tabled Items

- [20-0452](#) Washington Street Repairs - South 14th Street to South 25th Street
- [20-0127](#) Briess Lot Electrical Usage
- [19-1304](#) Status Update on the Consultant's Report for the Bridge from Manitou to Lower Schuette
- [20-0115](#) Stormwater Drainage concerns from Northwinds into Southbrook Apartments
- [20-0018](#) Village Square Building and possible 2 Level Parking Ramp

## 8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, June 3, 2020

5:30 PM

Council Chambers

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#### 1. Call to Order

The meeting was called to order at 5:30 p.m.

#### 2. Roll Call

Present: 5 - Novak, Brey, Vanderkin, Hansen and Brunner

Staff Present: D. Koski, G. Minikel, S. Birr, C. Hall, A. Tegen, L. Majerus, Ald. Czekala

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

##### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[20-0570](#) Approval of the Minutes from the May 6, 2020 Public Infrastructure Committee Meeting

Attachments: [May 6, 2020 Minutes.pdf](#)

A motion was made by John Brunner, seconded by Jim Brey, that the Minutes from the May 6, 2020 Meeting were approved. The motion carried by the following vote:

Aye: 5 - Novak, Brey, Vanderkin, Hansen and Brunner

#### 6. Discussion and Action Items

[20-0568](#) Potential Parks Improvements in the Silveridge Subdivision

**Attachments:** [Silveridge Park Map for proposed park.pdf](#)

S. Czekala was present to inform the Committee of constituents within the Silveridge Subdivision expressed interest in upgrading the park.

D. Koski said this has been discussed in the past and he distributed a map for a proposed soccer field and pedestrian walkways.

C. Hall recommended getting feedback from the residents of Silveridge Subdivision. J. Brey asked for suggestions if they are unable to attend the upcoming meeting.

Will bring back in July.

**20-0565** North 41st Street (Archer Street to the South) Paving

**Attachments:** [20-0565 North 41st Street paving.pdf](#)  
[20-0565 Subdivision Map.pdf](#)

G. Minikel informed the Committee that we received a call from a property owner on North 41st Street regarding a retaining wall. When on site, the City Inspector was told the gravel road was in need of re-grading and adding more gravel. The neighbors had been digging ditches to drain the water from gravel to inlets.

J. Novak recommended graveling this area more often. Committee recommended grading and graveling N. 41st Street (Archer to the South).

A motion was made by Chairperson Jeremiah Novak, seconded by John Brunner, that the Request for paving of North 41st Street was placed on file with the Engineering Department. The motion carried by the following vote:

Aye: 5 - Novak, Brey, Vanderkin, Hansen and Brunner

**20-0353** Request to approve Part-time Zoo job description and to conduct recruitment process to fill position

**Attachments:** [Memo PT Zoo JD for PC.Council items.pdf](#)  
[Zoo Maintenance Education and Animal Care PT\(3.2020\).pdf](#)

D. Koski informed the Committee that the Personnel Committee passed the request for a part-time zoo position. He explained that with only 2 full-time staff currently at the Zoo, it would be beneficial to be able to have someone to fill in for time off and for retirements in time. The Mayor is also aware and is in support of this position.

A motion was made by Jim Brey, seconded by Vice Chair Courtney Hansen, that the Request to create and conduct recruitment to fill the new position was approved with Resolution to be drafted and referred to council. The motion carried by the following vote:

Aye: 5 - Novak, Brey, Vanderkin, Hansen and Brunner

**Sonja Birr**

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**From:** Greg Minikel  
**Sent:** Thursday, May 28, 2020 10:17 AM  
**To:** Dan Koski; Billy Hutterer; Mike Zimmer  
**Cc:** Sonja Birr  
**Subject:** FW: 113 N. 41st Street  
**Attachments:** N 41st Replacement Wall within right of way.pdf; IMG\_1305.jpg; IMG\_1306.JPG; IMG\_1307.jpg; IMG\_1310.jpg; IMG\_1311.jpg; IMG\_1087.JPG

Dan,

Do you think that this street should be brought to the PI Comm. for discussion??

Maybe this would be a good street to install concrete curb and gutter and then just asphalt the street in lieu of concrete pavement.

Thoughts??

This whole street gets flooded every couples years so I am torn if it is better to be paved or not?? See photos from March 2019.

Billy,

Does DPI tend to regrade this gravel street every spring??

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**From:** Mike Zimmer  
**Sent:** Thursday, May 28, 2020 9:08 AM  
**To:** Greg Minikel; Sonja Birr  
**Cc:** Matt Smits; Lynn Hoffman; Jill Erickson; Dan Koski; Steve Herzog; Billy Hutterer; Sue Reilly  
**Subject:** RE: 113 N. 41st Street

Greg,

I called Keith and stopped by his house (113 N 41<sup>st</sup> Street) to talk with him. We located his two iron pipes on N 41<sup>st</sup> Street side and then we marked (painted) out the future sidewalk see plan. He is looking at cost and length of replacing his wall for now. He was looking at least a cost \$20,000 with him doing the work, he asked about City cost share? He is looking at replacing his entire wall along Archer and also extending the wall to the south past his existing driveway and installing a new driveway location close to his south lot line. I told him to call his alderman and with the budgets and a dead end street I don't know if anything would happen on our end. The City might do something when concrete paving would happen. All the neighbors would get assess and I told him at around a rough number of \$100.00/LF of frontage. He said the neighbors are probably not going to go for that.

Keith also said his gravel road is poor, a lot of pot holes and it needs to be graded out and add more gravel to it to make it drain to the inlets that were installed in 2001. The neighbors have been hand digging ditches to drain to the inlets to get the water off of the gravel. I remember this has been an issue for many years. I have been out there and shot this area before. The proposed concrete street is at 0.45%, with grading gravel to make it drain is tough. I called Billy about this and he said the neighbors have called many times about this. They might be out their next week grading. I told him if he needs help with grades to let me know.

Mike



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**From:** Greg Minikel  
**Sent:** Wednesday, May 27, 2020 12:18 PM  
**To:** Sonja Birr  
**Cc:** Mike Zimmer; Matt Smits; Lynn Hoffman; Jill Erickson; Dan Koski; Steve Herzog  
**Subject:** RE: 113 N. 41st Street

Mike,

Based on what we discussed yesterday, can you contact Keith and see if he needs to meet with you.

There is no way for this property and retaining wall to be compliant.

The house is non-conforming for the front yard setback which is usually 25 feet.

I would say that the wall on the N. 41<sup>st</sup> St. side should be moved back by about 8-10 ft. so that it would be behind any future sidewalk.

On the Archer St. side, it seems like there might be room to put it on his own property. If that is not acceptable then he could probably put it back in the ROW, but it would probably be good to get it a little further away from the existing sidewalk, say 2-3 feet. From the attached photo, it looks like there may be some trees in the way of moving it back.

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**From:** Sonja Birr  
**Sent:** Wednesday, May 27, 2020 11:44 AM  
**To:** Greg Minikel  
**Cc:** Mike Zimmer; Matt Smits; Lynn Hoffman; Jill Erickson; Dan Koski; Steve Herzog  
**Subject:** 113 N. 41st Street

Greg,

Yesterday Keith Pfeifer (920-946-5605) called regarding a retaining wall at 113 N 41<sup>st</sup> Street that he would like to replace and would like to know how far back from the curb he needs to stay? Could someone please contact him.

Thank you!

*Sonja Birr | DPI Administrative Assistant*

*City of Manitowoc | Engineering Dept  
920.686.6909 F: 920.686.6906*

[www.manitowoc.org](http://www.manitowoc.org)

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